

INFORMATION FROM THE PERSONAL DATA ADMINISTRATOR

Who is the administrator of personal data?

The administrator of your personal data is MARIUSZ KRZYŚKÓW
 The owner of the company ZPHU ALTANIKA MARIUSZ KRZYŚKÓW
 with its registered office in Wrocław 53-018 at ul. Letnia 1a / 2;
 REGON 931521758, NIP: 899-113-75-13

Who is the administrator's contact person?

In matters related to the processing of your personal data, you can contact
 Mariusz Krzyśkow, e-mail: altanika@wp.pl

What is the purpose of personal data processing and the legal basis for this processing?

| Purpose of processing: | Legal basis for processing: |
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| performance of the sales contract concluded with you | Art. 6 clause 1 lit. b of the Regulation and Article 535 of the Civil Code |
| contact you to provide information or answer your inquiry | Art. 6 clause 1 lit. b of the Regulation or art. 6 clause 1 lit. f Regulations as the legitimate interest of the administrator, which is to provide appropriate customer service |
| receiving, processing and processing your complaint | Art. 6 clause 1 lit. b of the Regulation or art. 6 clause 1 lit. f Regulations as the legitimate interest of the administrator, which is to provide appropriate customer service and enable customers to exercise their rights |
| receiving, processing and returning goods | Art. 6 clause 1 lit. b of the Regulation or art. 6 clause 1 lit. f Regulations as the legitimate interest of the administrator, which is to provide appropriate customer service and enable customers to exercise their rights |
| pursuing claims against clients or by clients | Art. 6 clause 1 lit. b of the Regulation or art. 6 clause 1 lit. f Regulations as the legitimate interest of the administrator, which is the pursuit of claims against clients and defense against clients' claims |
| administrator's accounting, invoicing and accounting documents | Art. 6 clause 1 lit. c Regulations |
| sending, receiving and recording correspondence | Art. 6 clause 1 lit. b of the Regulation or art. 6 clause 1 lit. f Regulations as the legitimate interest of the administrator, which is to provide appropriate customer service |

How is personal data collected?

Personal data is obtained directly from you.

Who is personal data transferred to?

To ensure proper organization, service and performance of contracts

Your personal data may be transferred to the following categories of recipients:

1. service providers providing the Administrator with technical solutions or organizational, enabling sales or services for you, or managing the organization (in particular ICT service providers, courier or postal companies, intermediaries in payments),
2. providers of legal and advisory services and supporting the Administrator in the investigation claims due (in particular, law firms, debt collection companies),
3. accounting service providers to fulfill their accounting obligations.

Will personal data be or will be transferred outside the European Union?

Due to the fact that the administrator uses the services of other suppliers,

e.g. in the field of hosting or IT systems, your personal data may be transferred outside of the European Union.

In this case, appropriate measures will be taken to safeguard your personal data.

How long will the personal data be processed?

Your personal data is processed by the Administrator for the time needed to perform the contract, and in the case of data processing for the purpose of redress

e.g. in debt recovery proceedings) - for the period of limitation of claims, arising from the provisions of civil law.

We process data for accounting and tax reasons for 5 years counted from the end of the calendar year in which the tax obligation arose. After the abovementioned periods, your data is deleted or animated.

What rights do persons whose personal data are processed?

You have the right to request the Administrator to access your data, rectify it, delete or limit processing. You may exercise the right to object to the Administrator against the processing of your data and the right to transfer data to another data administrator. You also have the right to lodge a complaint to the body supervising compliance with personal data protection provisions.

Is providing personal data a statutory requirement or contractual or a condition of the contract?

The use of the Administrator's services, including the conclusion of an agreement with the Administrator in the scope of his activities, is fully voluntary, however, as an entrepreneur, the Administrator is obliged to perform the contract or keep records in a manner specified by law, including the use of your personal data.

Providing your personal data may be a contractual obligation or a condition for concluding a contract.

Also, for accounting or tax reasons, the Administrator has a legal obligation to process your data, which means that in this case providing data is a statutory requirement.

**Is the data subject obliged to provide it
and what are the possible consequences of not providing data?**

Failure to provide data may result in refusal to perform the contract due to the inability to perform it. For accounting or tax reasons, failure to provide data may result, for example, in the inability to issue an invoice or accounting document for you.

Is automated decision making used, including profiling?

The administrator does not use automated decision making, including profiling.

**Will personal data be processed for a purpose other than
the purpose for which the personal data was collected?**

Dane osobowe nie będą przetwarzane w celu innym niż zostały zebrane.

Legal basis for providing information

Art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016. on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation) (OJ L 119, 4.5.2016, called: "Regulation") .